

CONFIDENTIAL
Request for Proposal
Anesthesia Services

Loretto Hospital
645 S. Central Avenue
Chicago, IL 60644 www.lorettohospital.org

I. Introduction

The purpose of this request for proposal is to select a contracted Anesthesia provider for Loretto Hospital to provide anesthesia for surgeries and necessary procedures.

II. Background

Loretto Hospital is an acute care facility (157 beds) located in the Austin neighborhood on the west side of Chicago, Illinois. The Hospital has a Level II Emergency Room, no obstetric services, basic general surgery, endoscopy, interventional radiology and all levels of Behavioral Health

III. Scope of Services

Administration of general and regional anesthesia services together with appropriate preoperative, postoperative and recovery services to patients. Administration of monitored anesthesia care utilized in the performance of surgical and special procedures and assisting treating providers with administration of monitored anesthesia care. The anesthesia techniques will encompass general anesthesia, sedation, regional anesthesia and peripheral nerve blocks when indicated for postoperative pain management, and chronic nonsurgical pain management. Anesthesia consults performed at the request of attending and referring providers.

The following services and assistance as requested:

1. Central Vascular Access
2. Difficult airway management
3. Emergency airway management

Coverage

Qualified and fully credentialed physicians must always be available at Loretto Hospital including evenings, nights and weekends. Onsite and on-call coverage will be scheduled in a manner necessary to meet Loretto Hospital's patient volume and service needs. The respondent will be responsible for making staffing determinations and recommendations by preparing a schedule for each month considering the hospital needs and services. The respondent is asked to provide specific details for coverage with respect to physician coverage and/or CRNA coverage with physician supervision.

IV. Proposal Instructions

Proposals must include the following requested information. Responses should be submitted via email to Lois Clarke, MD (lois.clarke@lorettohospital.org) and should be no more than 20 pages, including cover pages and any biographies or exhibits.

1.0 Company Information

- 1.1 Provide a brief overview of your business, including ownership structure, organizational chart and number of employees.
- 1.2 Does your business provide any services or have any affiliations that provide services that could pose a conflict of interest to Loretto? Such services could include, but are not limited to, owned or third party wholesalers, third party administrators, etc.
- 1.3 Describe your firm's experience providing anesthesia services to hospitals with similar scope, size, and complexity as Loretto, including: (a) academic medical centers; (b) safety net hospitals; and (c) hospitals located in Cook County, Illinois.
- 1.4 What is your firm's policy / practice regarding diversity?

2.0 Team Information

- 2.1 Provide the names of each individual who would be assigned to the account. Identify each individual's title, professional designations, function, number of years of industry experience, number of years of health care experience, number of years of experience at your firm, office location and hours you anticipate they would be dedicating to this contract. In addition to account executives, please also include technical representatives, individuals responsible for marketing the account, and others who would be actively involved.
- 2.2 Describe the team's experience with providing anesthesia services to hospitals with scope, size, and complexity of Loretto, including: (a) academic medical centers; (b) safety net hospitals; and (c) hospitals located in Cook County, Illinois;
- 2.3 Provide a minimum of two (2) client references from hospitals similar in size and scope to Loretto for which you currently serve as Broker.

V. Cost

Provide a detailed description of the proposed compensation structure. The anticipated Term is a three-year contract.

VI. Questions

Please submit any proposal-related questions to Lois Clarke, MD, CMO
lois.clarke@lorettohospital.org by April 23, 2025.

VII. Final Evaluation and Selection

A short list of candidates will be selected to make a presentation to supplement information obtained through the written proposal.

VIII. Proposal Timetable

The timetable below sets forth the expected due dates for each event regarding this RFP process and our selection.

Proposal Distribution	May 26, 2025
Questions due to Loretto	June 6, 2025
Proposals due to Loretto	April 30, 2025
Finalist Selection	June 20, 2025
Finalist Q&A Presentation	By July 20, 2025
Selection	July 31, 2025