

**CONFIDENTIAL**  
**Request for Proposal**  
**Inpatient Hemodialysis and Peritoneal Dialysis Services**

Loretto Hospital  
645 S. Central Avenue  
Chicago, IL 60644 [www.lorettohospital.org](http://www.lorettohospital.org)

**I. Introduction**

The purpose of this request for proposal is to select a contracted inpatient hemodialysis and peritoneal dialysis provider for Loretto Hospital to provide dialysis services to patients.

**II. Background**

Loretto Hospital is an acute care facility (157 beds) located in the Austin neighborhood on the west side of Chicago, Illinois. The Hospital has a Level II Emergency Room, no obstetric services, basic general surgery, endoscopy, interventional radiology and all levels of Behavioral Health

**III. Scope of Services**

The provider will provide hemodialysis and peritoneal dialysis services for patients on an on-call basis after a written order from a nephrologist has been executed. The provider must be a member of the Loretto Hospital Medical Staff. Dialysis services will be provided 24/7 at the patient's bedside. The provider will need to provide all personnel, including trained licensed nursing personnel and dialysis technicians in sufficient number to provide services, The number and model of personnel supplied will be determined and agreed upon in consultation with Loretto Hospital. The provider will provide all equipment and supplies. The provider will provide copies of professional licenses, CPOR certifications and clinical competency validations. The provider will provide documentation of recent, updated and plans for on-going compliance with infection control training, including blood-borne pathogens and others. Provider will be responsible for all aspects of dialysis services, including but not limited to waste handling, sterilization and disinfection of equipment. Provider will provide a biomedical technician to perform preventative maintenance on all equipment and equipment will be maintained in good working condition by provider. Maintenance logs will be made available to Loretto Hospital at least monthly. Provider will complete patient encounter information and document in each patient record. The provider will provide monthly documentation of quality metrics as they are agreed upon with Loretto Hospital.

#### **IV. Proposal Instructions**

Proposals must include the following requested information. Responses should be submitted via email to Lois Clarke, MD (lois.clarke@lorettohospital.org) and should be no more than 20 pages, including cover pages and any biographies or exhibits.

##### **1.0 Company Information**

- 1.1 Provide a brief overview of your business, including ownership structure, organizational chart and number of employees.
- 1.2 Does your business provide any services or have any affiliations that provide services that could pose a conflict of interest to Loretto? Such services could include, but are not limited to, owned or third party wholesalers, third party administrators, etc.
- 1.3 Describe your firm's experience providing Dialysis Services to hospitals with similar scope, size, and complexity as Loretto, including: (a) academic medical centers; (b) safety net hospitals; and (c) hospitals located in Cook County, Illinois.
- 1.4 What is your organization's policy / practice regarding diversity?

##### **2.0 Team Information**

2.1 Provide the names of each individual who would be assigned to the account. Identify each individual's title, professional designations, function, number of years of industry experience, number of years of health care experience, number of years of experience at your firm, office location and hours you anticipate they would be dedicating to this contract. In addition to account executives, please also include technical representatives, individuals responsible for marketing the account, and others who would be actively involved.

2.2 Describe the team's experience with providing anesthesia services to hospitals with scope, size, and complexity of Loretto, including: (a) academic medical centers; (b) safety net hospitals; and (c) hospitals located in Cook County, Illinois;

2.3 Provide a minimum of two (2) client references from hospitals similar in size and scope to Loretto for which you currently serve as Broker.

#### **V. Cost**

Provide a detailed description of the proposed compensation structure. The anticipated Term is a three-year contract.

#### **VI. Questions**

Please submit any proposal-related questions to Lois Clarke, MD, CMO  
lois.clarke@lorettohospital.org by August 15, 2025.

## **VII. Final Evaluation and Selection**

A short list of candidates will be selected to make a presentation to supplement information obtained through the written proposal.

## **VIII. Proposal Timetable**

The timetable below sets forth the expected due dates for each event regarding this RFP process and our selection.

|                           |                    |
|---------------------------|--------------------|
| Proposal Distribution     | August 1, 2025     |
| Questions due to Loretto  | August 15, 2025    |
| Proposals due to Loretto  | August 31, 2025    |
| Finalist Selection        | September 15, 2025 |
| Finalist Q&A Presentation | September 30, 2025 |
| Selection                 | October 1, 2025    |